

TAX RATE CORRECTION

DEBIT MEMO

Debit Memo No.		Original Invoice No.	
Debit Memo Date		Original Invoice Date	
Tax ID / VAT No.		Original Tax Rate	
Customer Ref / PO		Corrected Tax Rate	

BILL TO

SHIP TO (IF DIFFERENT)

DESCRIPTION OF TAX RATE CORRECTION	TAXABLE AMOUNT	ORIG. TAX RATE	NEW TAX RATE	DEBIT AMOUNT
Tax rate correction adjustment on original Invoice No.				

Subtotal	
Tax Correction Amount	
Total Debit Due	

Prepared By:

Approved By:

Authorized Signature

Authorized Signature
