WEEKLY CASH LIQUIDITY POSITION STATEMENT

Company Name: **Week Ending Date:**

Prepared By: **Currency:**

Cash Flow Description	Monday	Tuesday	Wednesday	Thursday	Friday	Weekly Total
Opening Cash Balance						
Cash Inflows (Receipts)						
Accounts Receivable / Customer Collections						
Cash Sales						
Asset Disposals / Other Receipts						
Financing / Loan Drawdowns						
Total Cash Inflows (A)						
Cash Outflows (Payments)						
Accounts Payable / Supplier Payments						
Payroll, Salaries & Wages						
Rent, Utilities & Admin Expenses						
Taxes & Government Levies						
Capital Expenditures						
Debt Service (Principal & Interest)						
Total Cash Outflows (B)						
Net Weekly Cash Flow (A - B)						
Ending Cash Balance						
Available Liquidity Reserves						
Undrawn Credit Facilities / Overdrafts						
Marketable Securities / Short-term Investments						
Total Available Liquidity Position						

Prepared By:

Approved By:

Date:

Date: