

RETURN SLIP

Return Auth (RMA) #

Date of Request

Original Invoice #

CUSTOMER / RETAILER INFO

Company Name

Account Number

Contact Person

Phone / Email

Address

RETURN SHIPPING INFO

Carrier Name

Tracking Number

Shipping Method

Restocking Fee (%)

Notes

ITEM / SKU	DESCRIPTION OF GOODS	QTY ORD	QTY RET	REASON CODE	UNIT PRICE	TOTAL

ITEM / SKU	DESCRIPTION OF GOODS	QTY ORD	QTY RET	REASON CODE	UNIT PRICE	TOTAL
					Subtotal:	
					Fee Deduct:	
					Total Credit:	

RETURN REASON CODES

DEF - Defective / Damaged Item
WRO - Incorrect Product Received
OVR - Overstock Return
QLT - Unsatisfactory Quality
EXC - Exchange Requested
OTH - Other (Specify in Notes)

CUSTOMER AUTHORIZED SIGNATURE & DATE

WHOLESALE RECEIVING SIGNATURE & DATE